



Aramex & EIZ

Shopify integration manual

October 2019



Operated by Fastway Couriers

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EIZ.com.au



Who are EIZ?

EIZ are a management technology provider who work with leading freight and logistics companies to provide an integrated e-commerce solutions with the following platforms.

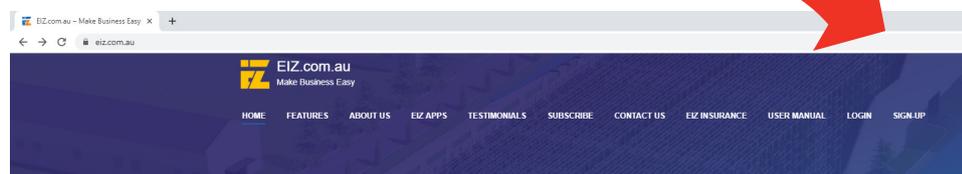
- eBay
- Magento
- BigCommerce
- Shopify
- Amazon
- WooCommerce
- catch.com.au
- xero (coming soon)

This user manual will guide you through the setup of the EIZ system with Shopify.

Sign up

To sign up for an account navigate to

<https://eiz.com.au> > Signup



EIZ - Smart Devices

Real Smart E-Commerce Warehouse Mobile Device IS COMING...

ORDER WAREHOUSE FREIGHT INSURANCE



Introduction

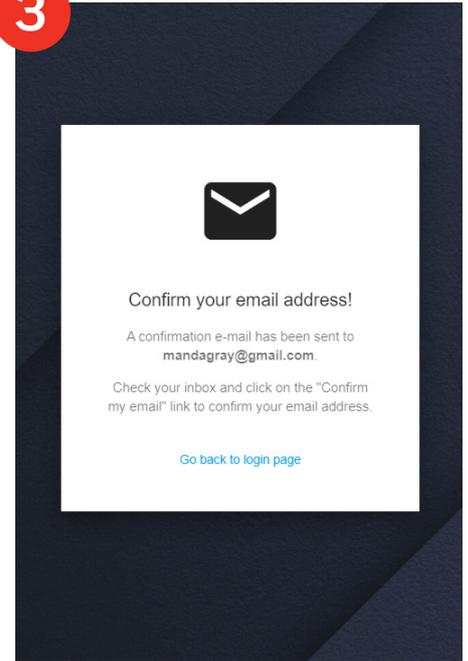
1

2

Create your account

1. Enter your email address, create a password in the fields as prompted and check the tick box to accept the terms & conditions
2. Click the 'Create an Account' button
3. Verify your email address by clicking on the button or the link in the confirmation email
4. Fill in the application form and click the submit button.

3



4

Application Form

In order to setup your account, we need some details. Please fill out the following information

Name *
Amanda Price

Company Name *
Fastway Couriers

ABN

Phone Number *
+61414705625

Address 1 *
491 Kent Street

Address 2

Suburb *
Sydney

State *
New South Wales

Postcode *
2000

Country/Region *
Australia

Submit

Hi there,

To complete and confirm your registration for EIZ, you'll need to verify your email address. To do so, please click the link below:

Verify Email

if the button cannot be clicked, please copy the link below and paste it in your browser to open it

<https://eiz.com.au/app/pages/verifyAccount?email=mandagrays@gmail.com&hash=YToyOntpOjA7czoxOToiMjAxOS0wOC0yNSAyMDoxOTxNil7aToxO3M6MzI6ImE1MzI0MDBiZDYyZTc3MmI1ZGMwYjg2ZjQ2ZTU4M2Zmjt9>

EIZ is the only Australian retail and wholesale management platform which provides a complete solution for eCommerce, POS, Inventory & Fulfilment.

Welcome to EIZ

Eiz Pty Ltd, 4/8b Railway Ave, Oakleigh, VIC 3166, Australia
Don't like these emails? **Unsubscribe.**

Powered by EIZ Solution.

Sign in

1

SIGN IN

Email *
mandagrays@gmail.com

Password *
.....

Remember Me [Forgot Password?](#)

LOGIN

[Create an account](#)

EN

1. Enter the details you entered when creating your new account and click 'Login'.
2. If you want the website to remember you, so that you don't have to login every time you access the site, check the 'Remember me' tick box.

Note: The first time you login you'll be directed to the main summary page. Aramex powered by Fastway and EIZ have a customised solution so there is no requirement to upgrade your package.

2

The screenshot shows the EIZ Freight dashboard interface. A system message overlay is displayed in the center, reading: "System message", "Welcome to EIZ Freight", "Dear Amanda Price,", "Welcome to EIZ.", "EIZ.com.au is an eco-system to provide affordable management technology to small and medium size companies. EIZ.com.au integrates with leading marketplaces, shopping-carts and transport companies, also provide online sellers Easy-Use Order and Freight Management System.", "Your current package is Starter, please use this link for more package details or you can upgrade your package there.", "Upgrade Your Package", "EIZ Team". The background dashboard includes a sidebar with navigation options like Dashboard, Orders, and Orders Related. The main content area shows "Consignments" with a "MONTHLY CONSIGNMENT STATISTICS" chart and a "Marketplaces Rank" table.

Your myfastway account

Linking your myfastway account

1

The screenshot shows the MyFastway dashboard interface. At the top, there's a navigation bar with a 'Current Plan: Starter' dropdown and user information 'Amanda Price' and 'EN'. The main content area is divided into several sections:

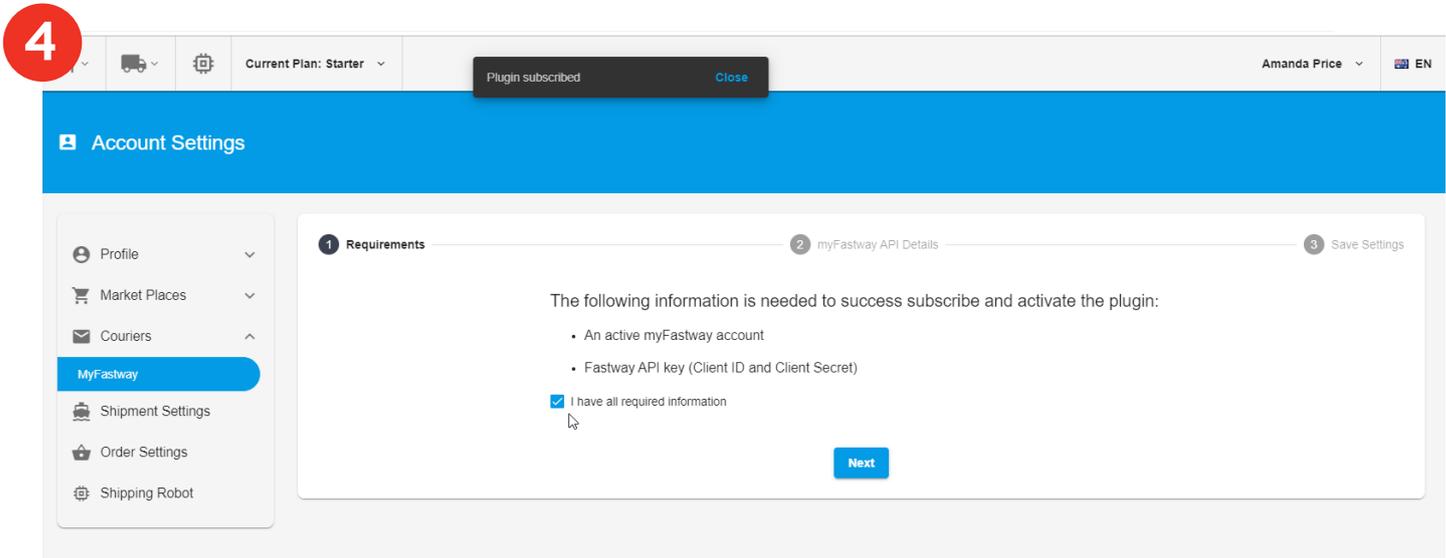
- MONTHLY CONSIGNMENT STATISTICS:** A line chart showing 'Monthly Sales Volume' and 'Monthly Sales Amount' from 2019-01 to 2019-08. A tooltip for 'Subscribe' is visible over the 'MyFastway' logo in the left sidebar.
- Order process status and sales summary:** Includes 'Today waiting Process orders' (1), 'Today unshipped orders' (0), and a 'Sales summary' table.
- Marketplaces Rank:** A pie chart showing 'Shopify APP' at 100%.
- How much did your customers spend during the last 31 days?:** A progress bar showing 'Total sales amount during the last 31 days'.

1. Login to the EIZ website and navigate to the delivery truck icon > click on myfastway
2. Click 'Install App'
3. Click 'Subscribe'

2

The screenshot shows the MyFastway app installation page. It features the MyFastway logo and the text 'MyFastway integration'. A prominent offer box displays 'Free' (was \$) and 'MyFastway is a free add-on' with an 'Install App' button. Below this, a modal window titled 'MyFastway' shows 'Price Free' and a 'Subscribe' button. A red arrow points from step 3 of the list to the 'Subscribe' button in the modal.

3

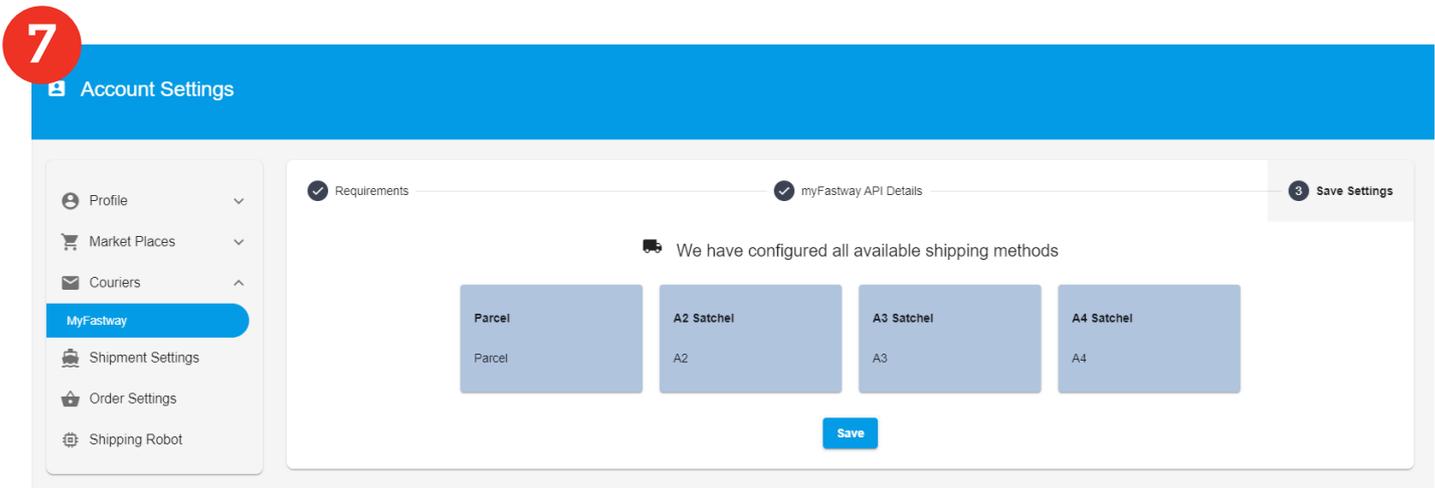
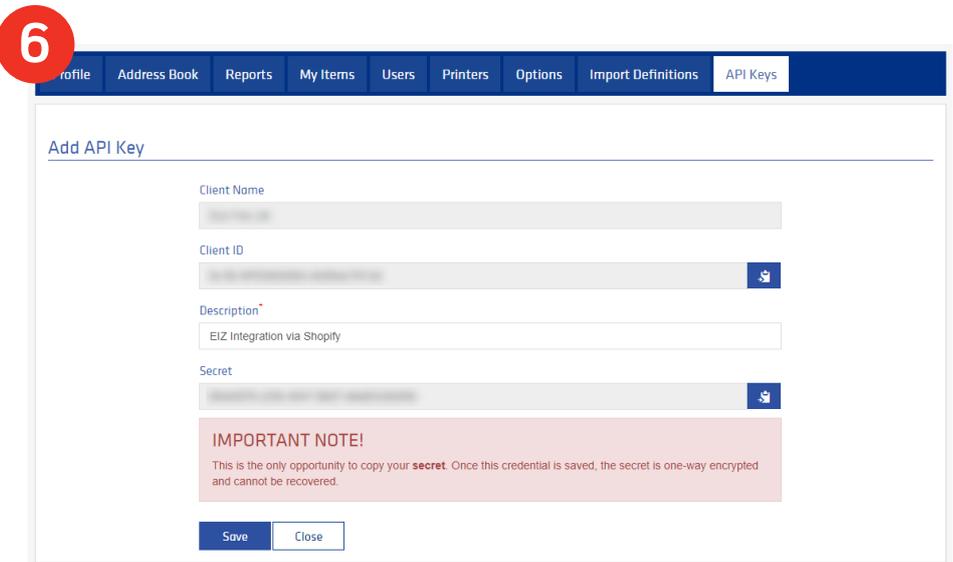
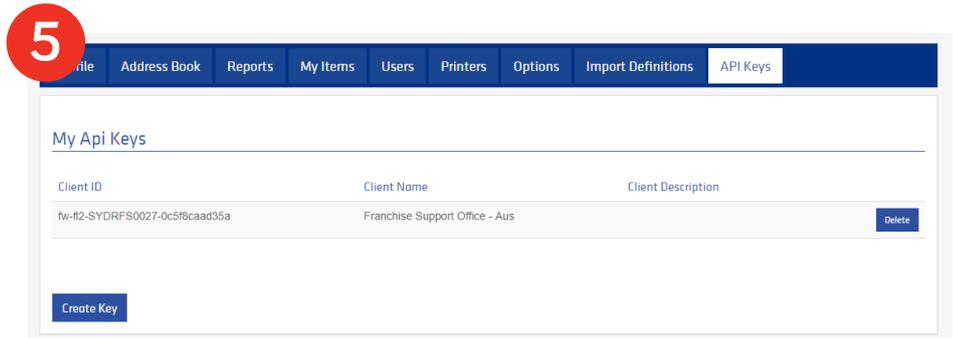


4. If you have your myfastway API client key and secret key available, click next and move to page X.

5. If not, navigate to myfastway.com.au > Administration > API Keys

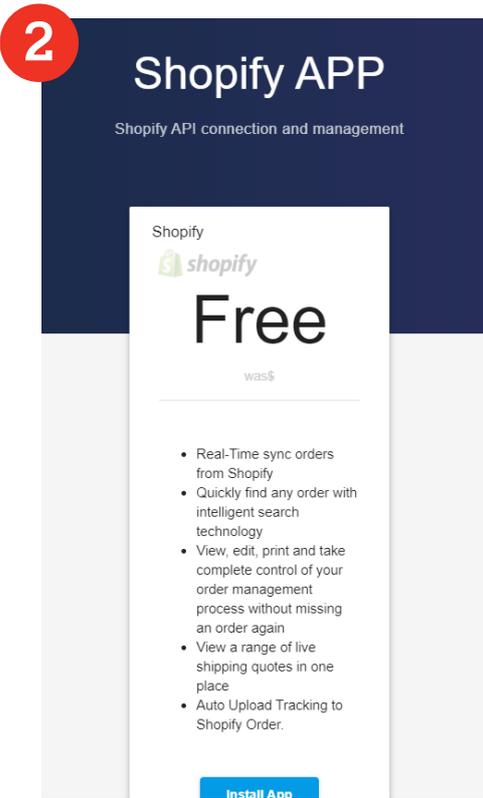
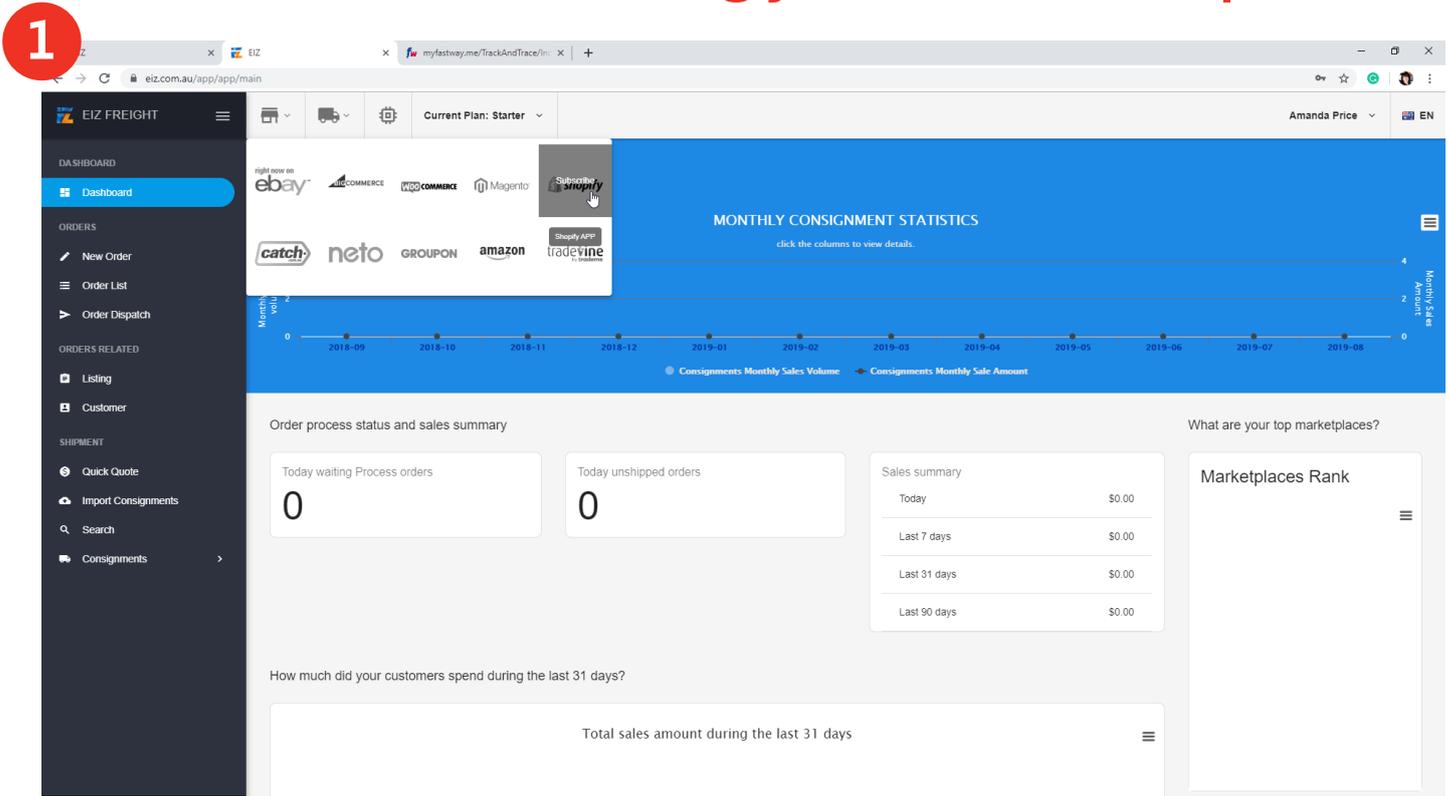
6. Enter the ClientID and Secret key into the EIZ app and click okay.

7. The app will display the shipping options available to your myfastway account as per the screenshot below, click 'Save'.

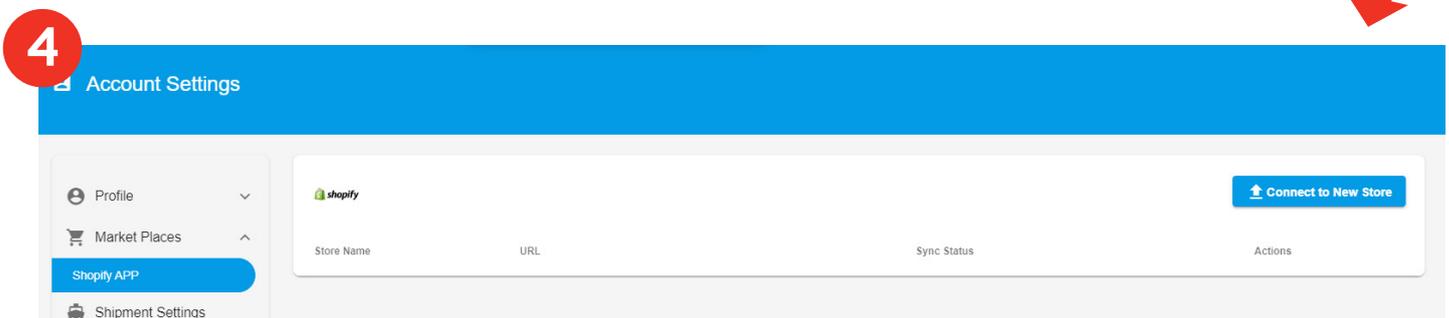


Shopify

Linking your e-commerce platform

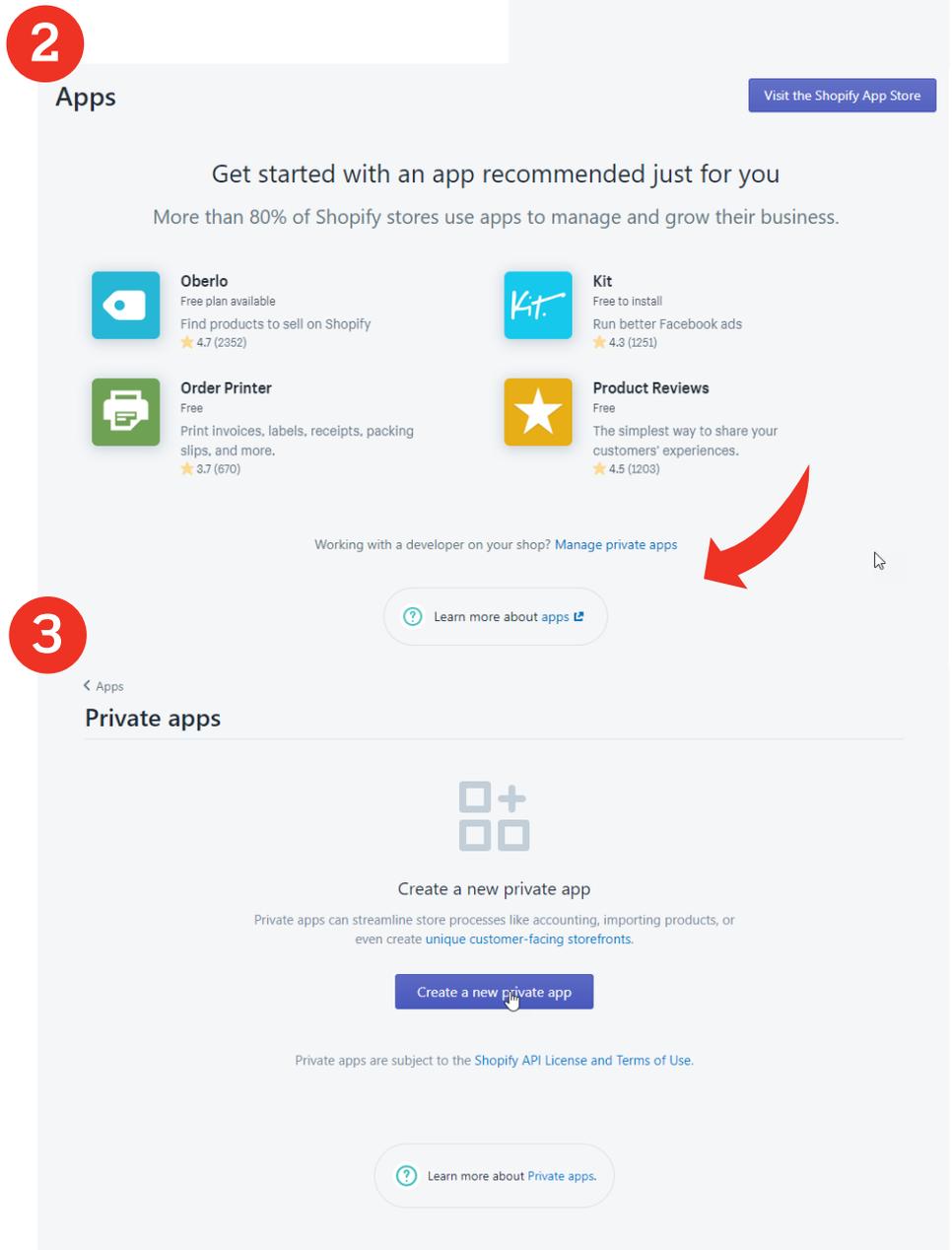
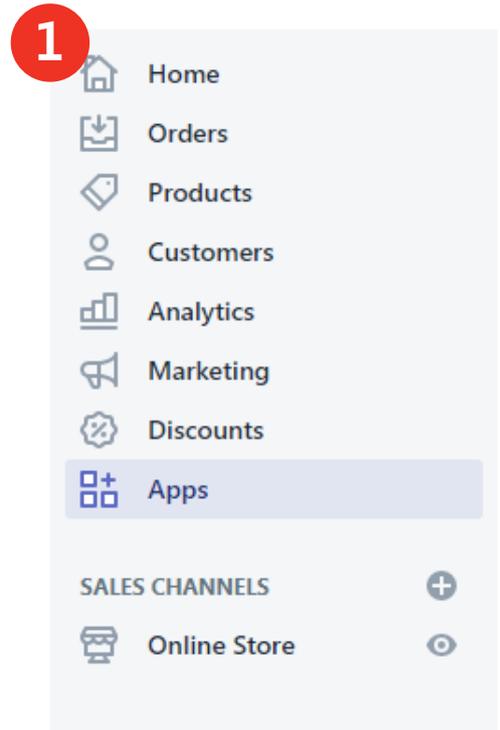


1. Navigate to the shop drop down icon as pictured (above)
2. Click on the shopify logo from the icons shown. A summary screen will display as shown (right) click on the 'Install APP' button.
3. Click on the 'Subscribe' button when the pop up appears
4. When the account settings screen is visible, click the 'Connect to New Store' if you don't have your shopify API key & password continue to the next step.

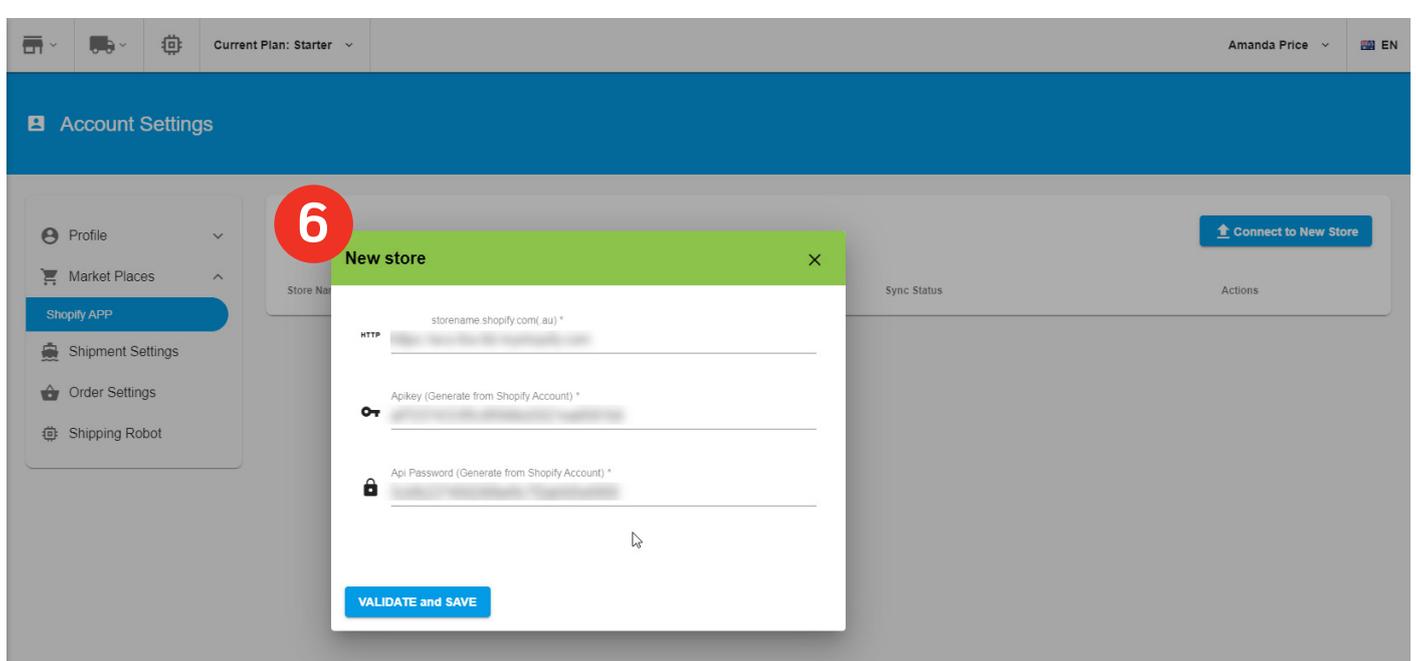
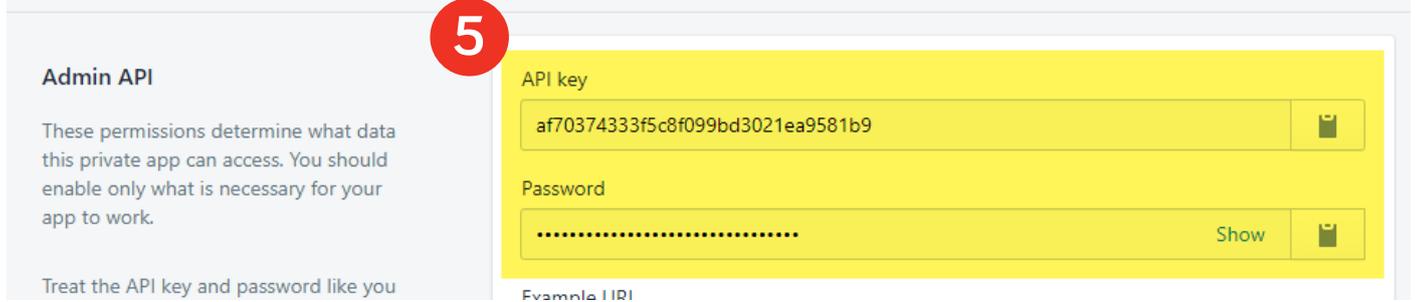
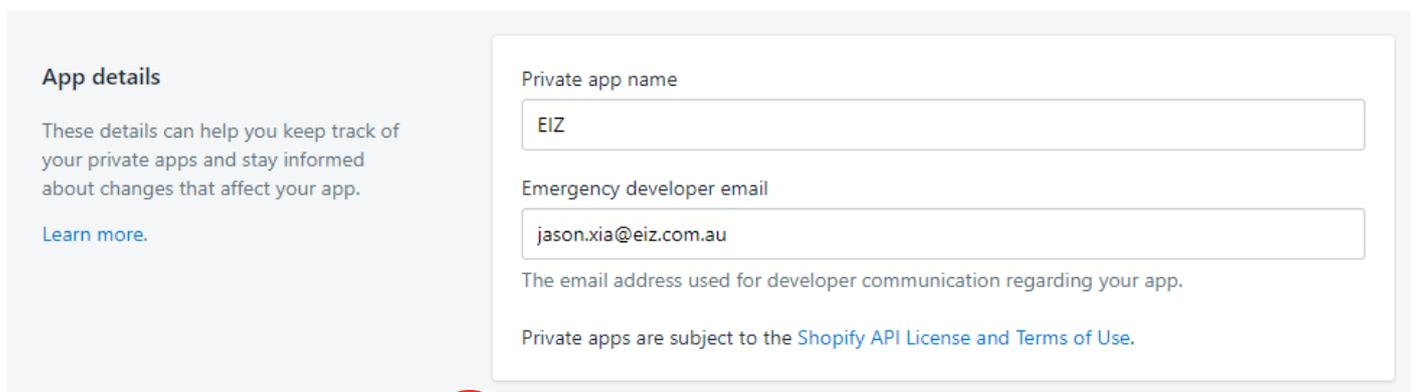
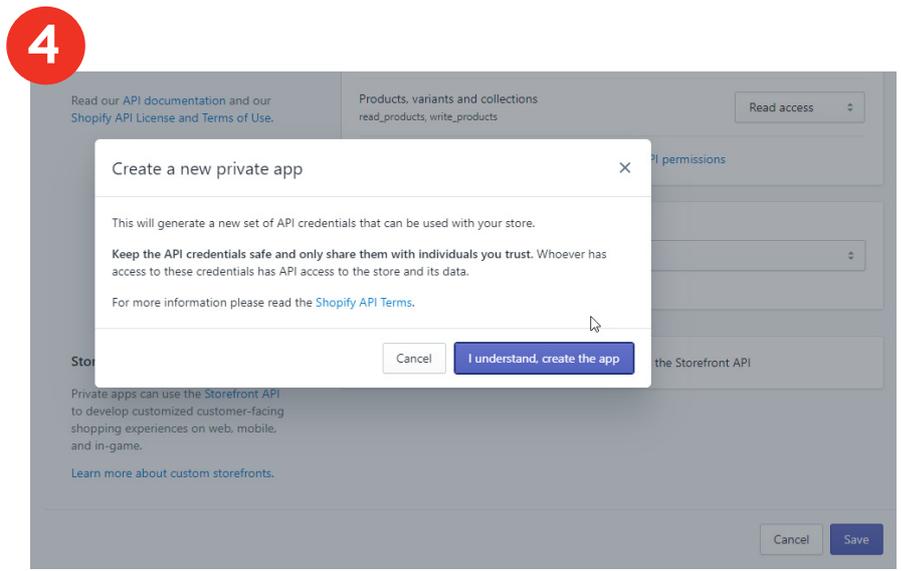


Connecting your API key

1. Login to your Shopify account and navigate to the > Apps menu
2. Click on 'Manage private apps'
3. Click on 'Create new private app'

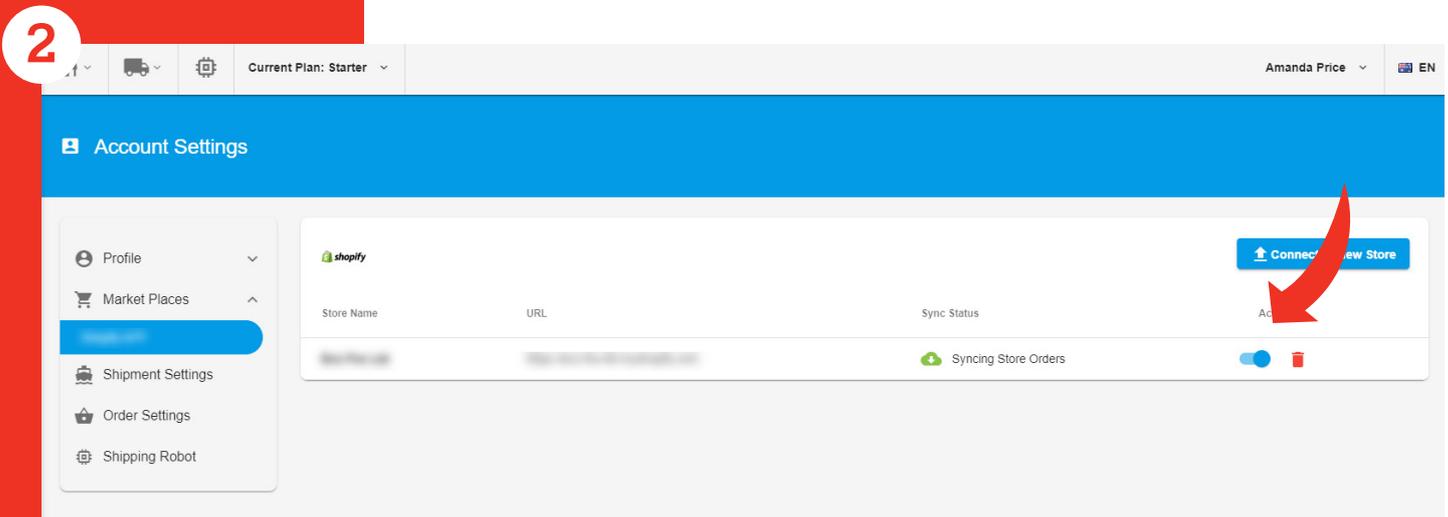
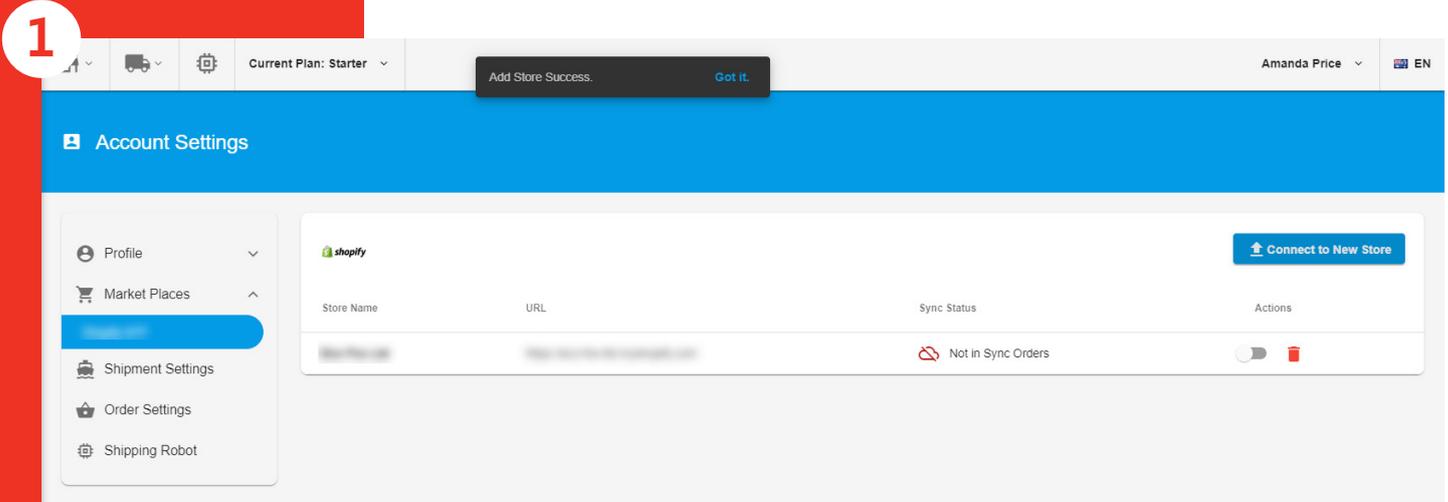


4. Navigate through the permissions, ensure that permissions are only set to read, then click 'Save' use `jason.xia@eiz.com.au` as the technical contact. A pop-up box will display, click 'I understand, create the app'.
5. Copy the API key, and password
6. Paste these into EIZ where prompted, when connecting a new store. Then click 'Validate & Save'



Syncing transactions

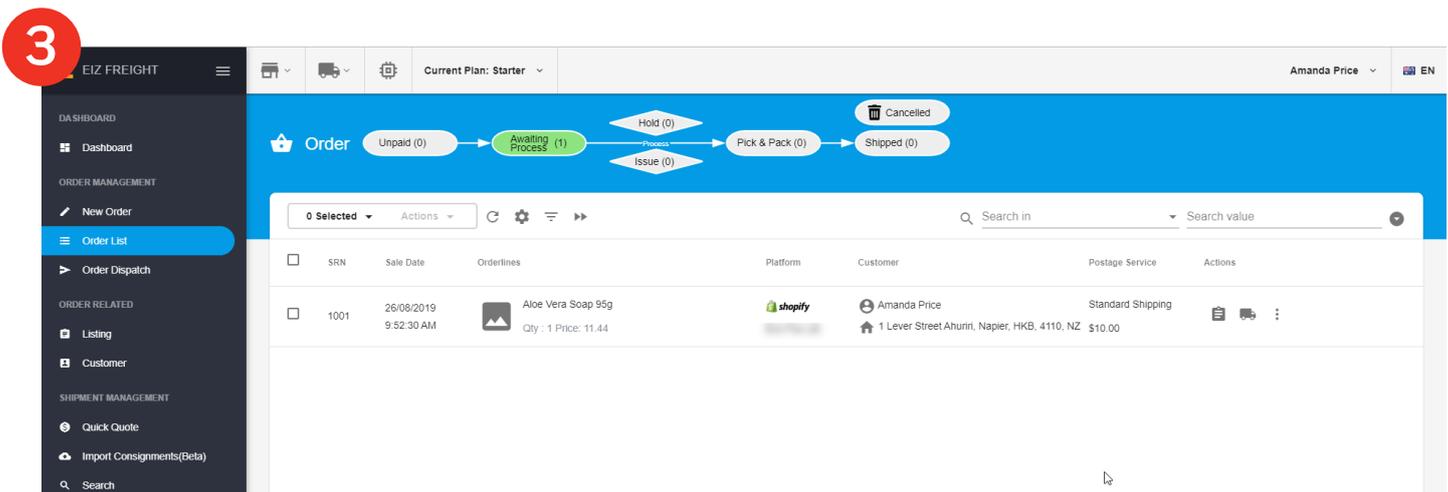
Syncing Shopify transactions to EIZ



1. Once you've linked Shopify to your EIZ account (refer page 5) you can enable the order sync function to pull through your unfulfilled transaction list.

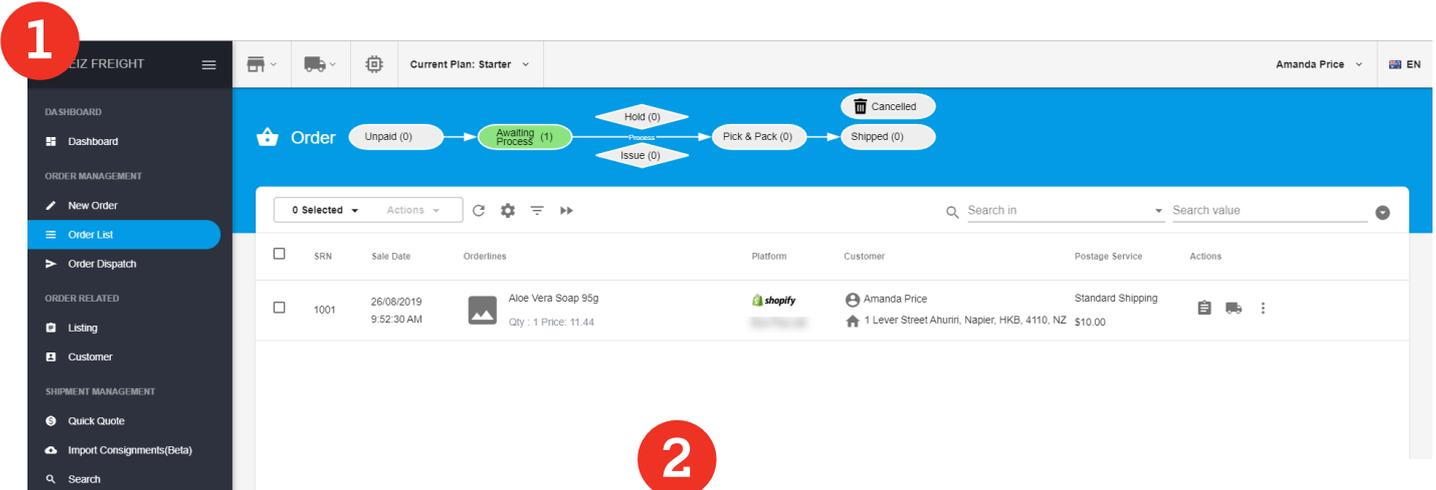
2. To enable the transaction sync, simply enable the slider so that it turns blue. The sync will occur automatically.

3. Your transactions will appear in the Order List as shown (below).

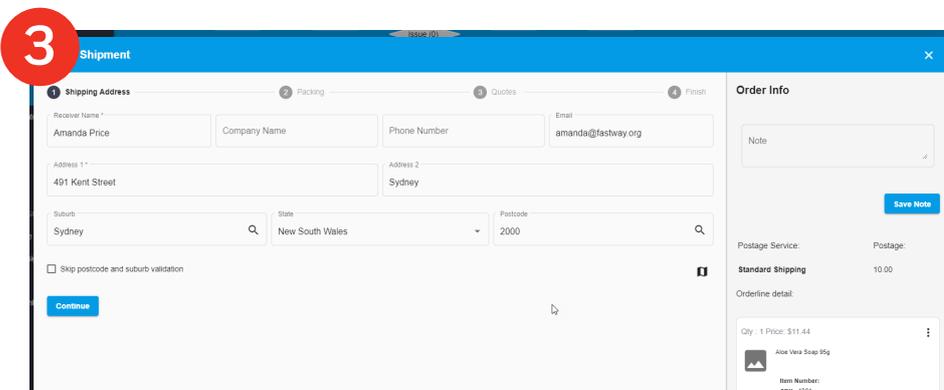
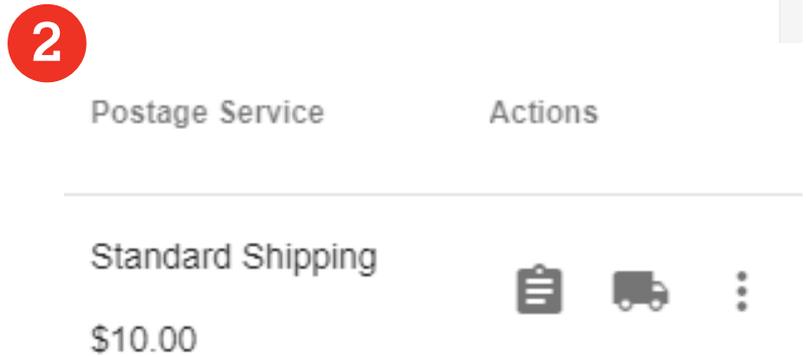


Creating labels

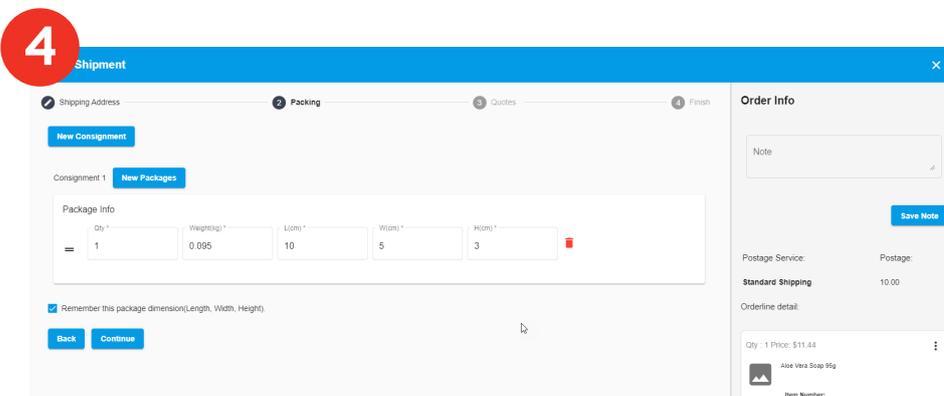
Creating shipment labels in EIZ



1. To create a label for an unfulfilled shipment in the order list, follow the next steps;
2. Click on the van icon on the item line as shown (right)



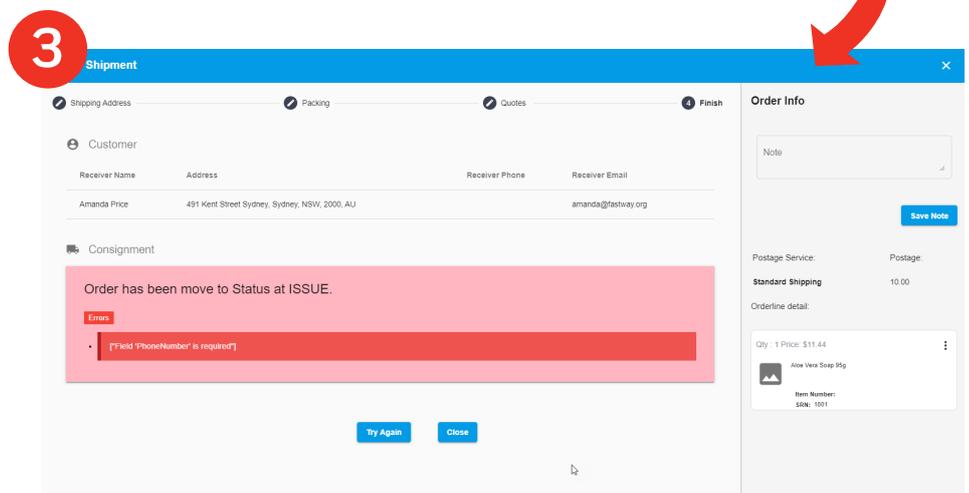
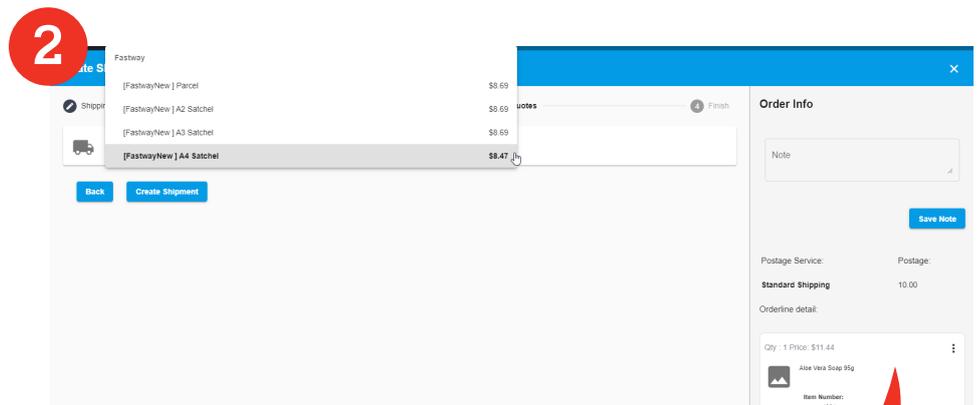
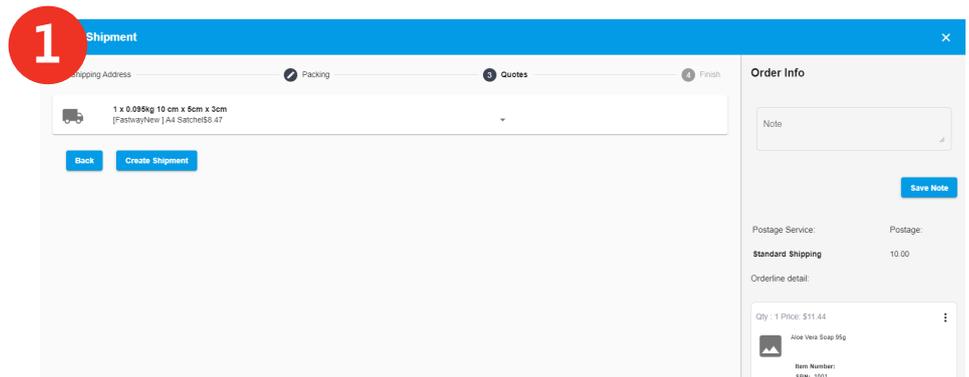
3. Review the shipping details, this should pull through automatically. Ensure that any mandatory fields, including phone number and email address are included. Click 'Continue'.



4. Enter any parcel requirements, including the cubic dimensions of the parcel into the relevant fields.

Your fulfillment orders will continue to sync automatically until this process is disabled

Creating shipment labels in EIZ(cont)



1. The system will automatically allocate the cheapest service for your parcel.
2. To change from a satchel service to a parcel or vice versa use the dropdown box as shown (above) to select a new service and then click 'Create Shipment'.
3. If there are any issues with the consignment or any data that you've entered, the system will prompt you to make changes. Once you have satisfied all the requirements to create a label, move to step 4.

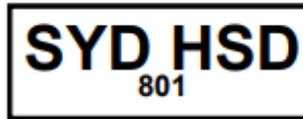
4

The screenshot shows a 'Shipment' window with a progress bar at the top: Shipping Address (checked), Packing (checked), Quotes (checked), and Finish (active). The 'Customer' section lists Amanda Price at 491 Kent Street Sydney, NSW, 2000, AU, with phone +61414705689 and email amanda@fastway.org. The 'Consignment' table shows one item: FastwayNew, 1 x (0.095kg 10 cm x 5cm x 3cm), Tracking Number MS0000341044, Price \$8.47. The 'Order Info' panel on the right includes a 'Note' field, 'Postage Service: Standard Shipping', 'Postage: 10.00', and an 'Orderline detail' for 'Aloe Vera Soap 95g' (Qty: 1, Price: \$11.44, Item Number: 1001). 'Print Label' and 'Close' buttons are at the bottom.

4. Once a label has been successfully created, the system will display the label number allocated and a button to print the label.

5. The label will print in .pdf format and can be sent to any standard printer. An example for this shipment is shown below.

5



Label No: MS0000341044

Reference

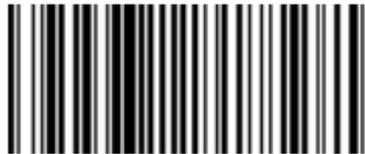
To

Amanda Price
491 Kent Street Sydney
Sydney
NSW 2000

Ph: +61414705689

Special Instructions

Items	Date	Satchel Size
1 of 1	26/08/19	A4



MS0000341044



Need help?

Contact amanda@fastway.org